



Perth Grammar School
With Pride - We Respect - With Ambition - We Strive

Perth & Kinross Council
Education & Children's Services
Perth Grammar School

Minute of the School Fund Committee on 24 January 2024

Location: HT Office
Time: 12.20pm - 1.00pm

Present: Fiona Robertson (FRO), Sam Lewis (SLE), Scott Jewell (SJE), Lesley Greig (LGR) Lynsey Coull (LCO)

Apologies: Cheryl McIntosh (CMC), Corries Simon (CSI), Mark Walker (MWA)

BUSINESS ITEMS	
	Minutes from last meeting
1.	Perth Grammar Community Trust PENDING - awaiting confirmation of account closure and transfer of funds to school fund. The charge for the audit of the Community Trust will come from school fund.
2.	Tally's Blood Surplus As the ticket amount was less than £20, we do not need to offer this as a refund. Therefore, the Committee agreed for the £44 to be transferred to School Show as this was the same pupils involved.
3.	Attendance money It was agreed to use this pot to pay the outstanding money from the Panto 22. The we will use the remainder of the money to purchase sheets for uniform spot checks.
4.	Senior Social Area It was agreed to collapse the Senior Social Area pot and transfer the funds into General.
5.	Prom It was agreed we will use the surplus to make the tickets cheaper for our young people this year and possibly discount the staff tickets.
6.	CRY Donation Amount to donate is still to be confirmed with Head Boys.

	Actions		
1	Tanzania Discuss staffing for Tanzania with SJE and speak to MWA re: what to purchase with the £300.	FRO/SJE	01/05/24
2	Tally's Blood Surplus Transfer £44 to School Show.	LCO	01/05/24
3	EY Foundation VR Headsets - FRO to provide justification for purchasing these to ECS. If progressed, we will split the invoice and use this money to pay for part of these.	FRO	01/05/24
4	Carried forward - Crucible £30 Crucible trip money to be taken to Pay Point.	LCO & SLE	01/05/24
5	Senior social area - collapse this line and transfer £421.69 to General.	LCO	01/05/24

6	Carried forward - Prom Provide LCO with receipts for Prom materials and LCO will organise a sundry payment to SLE.	LCO/SLE	01/05/24
7	Parent Council Review the Parent Council payments and determine which faculties still have money to spend from their £250 allocation.	LCO	01/05/24