



Perth Grammar School
With Pride - We Respect - With Ambition - We Strive

Perth & Kinross Council
Education & Children's Services
Perth Grammar School

Minute of the School Fund Committee on 21 September 2023

Location: HT Office
Time: 10.20am - 11.00am

Present: Fiona Robertson (FRO), Scott Jewell (SJE), Lynsey Coull (LCO)

Apologies: Sam Lewis (SLE), Lesley Greig (LGR)

BUSINESS ITEMS	
	Minutes from last meeting
1.	Perth Grammar Community Trust FRO awaiting password details for OSCAR and for cheque from Wendy Robertson re: the conclusion of the Trust.
2.	Cycle Project The Committee agreed the money in the cycle project can fund MWA MiDAS training.
3.	The Committee agreed to the transfer of the following to tidy up balances from last year's 22/23 school fund package: -Surplus of £15.83 x 2 from the trips to the Black Watch Museum to be moved to the General pot. This is that VAT returned. -Surplus of £16.75 from the Blair Drummond ISP Trip to be moved to the General pot. This is that VAT returned. -Surplus of £50 from the Premiership Football trip which was cancelled due to covid to be moved to General pot.
4.	The Committee agreed to transfer the £93.28 from the Parent Council pot to the General pot.
5.	School Show The school show is sitting in a negative balance. All hoodies are now paid for, £500 costume deposit has been received and still £75 outstanding for advertising in the show brochure. The Christmas concert should allow this to break-even/make a profit.
6.	The Committee agreed to clear the shortfall of £100 from Leavers Hoodies from the Prom 2023 pot. SLE still to claim for the items she purchased for Prom.
7.	Surgeon's Hall Trip Refunds All refunds have been returned via ParentPay. 4 pupils paid via Paypoint. Emails have been sent advising to send bank details for payment by 22/09 or money will be transferred to General pot.
8.	It was agreed to add CMC and SLE as Committee and to invite MWA and CSI as optional attendees.

	Actions		
1	Perth Grammar Community Trust FRO awaiting password details for OSCAR and for cheque from Wendy Robertson re: the conclusion of the Trust.	FRO	06/10/23
2	S5 Pupil Involvement Offer S5's who are interested in a career in Finance, the opportunity to attend School Fund meeting.	FRO	06/10/23
3	Vine Trust Refunds Chase PKC Insurance re: Vine Trust refund.	LCO	06/10/23
4	Attendance Notify GDU of the money in the Attendance pot and ask what he wants to do with the money.	LCO	06/10/23
5	PKC Trust Notify CMC that HWB was awarded this money for 22/23.	LCO	06/10/23
6	Science Speak to ASP about using Science money in school fund to purchase the TWIG digital subscription.	FRO	06/10/23
7	Senior Social Area Speak to DCA re: using some of this money to redo the trophy cabinet display.	SJE	06/10/23
8	EY Foundation Email MRE to advise that this money could be used for digital technology (VR Headsets)	LCO	06/10/23
9	Carried forward Chase students for outstanding money for Crucible cinema trip & Panto.	SLE	06/10/23
10	School Fund Meetings Add CMC and SLE as Committee and to invite MWA and CSI as optional attendees.	LCO	06/10/23