



Perth Grammar School
With Pride - We Respect - With Ambition - We Strive

Perth & Kinross Council
Education & Children's Services
Perth Grammar School

Minute of the School Fund Committee on 6 October 2021

Location: HT Office
Time: 10.25am - 11.00am

Present: Fiona Robertson (FRO), Scott Jewell (SJE), Lynsey Coull (LCO)
Craig Martin (CMA)

Apologies:

	BUSINESS ITEMS & ACTIONS	Actioned by	Date
	Previous meeting actions (updates)		
1.	General ledger There has been larger expenditure than normal. Some credit card requests have been mis coded and these will be re-charged. NPLQ costs have come out of school fund and are still awaiting to be refunded from the Community trust. 08/09/21 SJE/Office to check this has been done 01/10/21 Still investigating	SJE	6/10/21
2.	Community F Update 16/09/21: left over money would get put into this fund and it went towards buying uniform etc for kids who couldn't afford it. Update 06/10/21: FRO agreed to purchase a range of uniform items (shirts, tights, leggings, skirts) for Guidance to keep. Office to purchase and give to Guidance.	LCO	24/11/21
3.	D of E - check that ECR is running D of E this year and advise her that she has money to spend. Update 16/09/21: ECR confirmed she is running D of E with RKN. Update 06/10/21: FRO to email ECR to ask about assessor, leader and expedition training for D of E and make her aware of School Fund money.	FRO	24/11/21
4.	Florida 2022 - tbc if trip is going ahead. Update 16/09/21: Meeting happening with FRO and MCO before Oct holidays to decide if trip going ahead. Update 06/10/21: FRO and MCO meeting 1st week back to make a final decision re: the trip.	FRO	29/10/21
5.	Wallace trust - SJE believes this was Mike Farrell's money for German trip? To be investigated. Update 16/09/21: This money was donated to the school by Mrs Wallace, and it is to be used towards school trips for pupils who cannot afford to go. Application forms did exist. Mike Farrell was involved with this. Need to investigate further.	SJE	24/11/21

	Update 06/10/21: SJE creating a new trip approval process and will build this in. CMA to send SJE the previous Wallace application form.		
6.	School Fund Committee agreement to sponsor Eilidh Davies home top and boots as she plays for Hearts Women's team. School Fund to pay for both and the Community Trust to pay into School fund for either the top or boots.	SJE/FRO	24/11/21
7.	Book next meeting for 4 weeks into Term 2 -send diary invites. Include Rebecca and Holly from PLT as student representation.	LCO	08/10/21