



Perth Grammar School
With Pride - We Respect - With Ambition - We Strive

Perth & Kinross Council
Education & Children's Services
Perth Grammar School

Minute of the School Fund Committee on 06 September 2024

Location: HT Office
Time: 12.20pm - 1.00pm

Present: Fiona Robertson (FRO), Sam Lewis (SLE), Scott Jewell (SJE), Lynsey Coull (LCO)

Apologies: Lesley Greig (LGR), Corrie Simon (CSI), Mark Walker (MWA), Nicola Marshall (NMA)

BUSINESS ITEMS	
	Minutes from last meeting
1.	Tanzania It was agreed to refund the £120 VAT back to individuals who purchased a Tanzania Hoodie. The Committee agreed that the £300 refund money from the previous trip will go towards purchasing items for the next Tanzania trip.
2.	Perth Grammar Community Trust All paperwork now completed, and account closed.
3.	EY Foundation SJE confirmed that future purchase of VR headsets will be paid either in full or part from this fund.
4.	Sports Trust There was discussion around filling in an application form for accessing these funds. Nothing agreed as of yet.
5.	Glenshee Trip A number of pupils still to pay. Shortfall of £85 with 1 week to go. It was discussed that maybe some other pupils from other year groups could attend. LCO to discuss with MWA.
6.	S1-S3 Disco These funds will go towards costs associated with the next school disco 2024.
7.	Aviemore MWA put forward a name of a pupil who may require help with paying for the Aviemore trip. Further investigation required by Depute before Committee can agree.
8.	Battlefield Trip Sep 2025 KMcD has asked School Fund Committee with support for one pupil to contribute part of the cost of the Battlefields trip. The Committee agreed to support this request as the pupil meets the criteria. Payment plan will be offered in the first instance and then we will review in 6 months and offer support.

Actions			
1.	Tanzania Refund VAT back to individuals who purchased a hoodie. LCO to suggest to MWA to charge the hoodie cost minus VAT next time to avoid refunds in the future.	LCO	13/11/24
2.	Sports Trust	LCO	06/09/24

	Move £20 from Sports Trust to PKC Trust for 2 pupil entries into the Scottish School Athletics Association.		
3.	Battlefields Trip Ask KMcD for Battlefields trip information and add this to ParentPay as soon as possible to allow parents longer to pay up the trip.	LCO	04/10/24