



Perth Grammar School  
With Pride - We Respect - With Ambition - We Strive

Perth & Kinross Council  
Education & Children's Services  
Perth Grammar School

Minute of the School Fund Committee on 01 May 2024

Location: HT Office  
Time: 12.20pm - 1.00pm

**Present:** Fiona Robertson (FRO), Sam Lewis (SLE), Scott Jewell (SJE), Cheryl McIntosh (CMC) Lynsey Coull (LCO)

**Apologies:** Lesley Greig (LGR), Corrie Simon (CSI), Mark Walker (MWA)

BUSINESS ITEMS	
	<b>Minutes from last meeting</b>
1.	<b>Perth Grammar Community Trust</b> PENDING - awaiting final confirmation of account closure. The transfer of funds into school fund has been received and a new pot created called Sports Trust which is to be used for whole school community health and wellbeing activities.
2.	<b>EY Foundation</b> VR headsets were paid from DSM. If any more are ordered, this fund will be used.
3.	<b>Aviemore Trip</b> Trip statement published on website. Due to the receipt of the Cairngorms travel grant and VAT refunds, we are in a position to refund around £7 to each pupil who attended the trip. Refunds are in progress and will be completed by 03.05.24.
4.	<b>PKC Trust</b> HWB wish to use their PKC trust money to buy materials for their department. Expressive Arts wish to use this money to fund a trip to the V&A.
5.	<b>Prom</b> It was agreed we will use the surplus to pay the deposit for this year and possibly discount the staff tickets.
6.	<b>Crucible and Panto</b> Money has been received via ParentPay pay point to clear the outstanding balances on these trips.
7.	<b>S1-S3 Disco</b> These funds will go towards costs associated with the colour run.
8.	<b>Awards Ceremony</b> It was agreed that funds from the General pot will be used to purchase refreshments for parents attending the Awards ceremony.

Actions			
1	<b>Tanzania</b> Speak to MWA re: what to purchase with the £300 to take to Tanzania e.g. items from the school (pens, pencils and or sweets).	FRO/SJE	01/06/24
2	<b>Parent Council</b> Let the English department know that they still have £250 parent council money to spend.	LCO	03/05/24

<b>3</b>	<b>Attendees</b> Add Nicola Marshall to the school fund meeting from next term.	<b>LCO</b>	<b>01/06/24</b>
<b>4</b>	<b>Meetings</b> Schedule in school fund meetings for all 4 terms of session 2024-25	<b>LCO</b>	<b>01/06/24</b>