

Parent Instructions – Online Booking System

- Log into www.perthgrammar.parentseveningsystem.co.uk
- Enter your first name and surname
- Enter your child's first name and surname and their date of birth
- Click on login & continue
- Click on 'S5/6 Parents' Evening'
 - Your child's teachers should appear
- Click on 'continue to book appointments'
 - You will now be able to view the available appointment times for each teacher
- Click on the time you wish to book for the first teacher. You can either leave a message or proceed to 'add appointment'
- Repeat until all appointments are booked as necessary
- You can then print out a copy of all your appointment times for bringing on the evening.

